



# MEMBER VEHICLE LOAN CHECKLIST

*Buying from an individual*

Thank you for choosing CEFCU® to finance your vehicle. Please provide the following information so your loan can be processed accurately and efficiently. If you have any questions regarding any of the information requested, please **contact CEFCU** or your loan representative.

From the seller(s), you will need a copy of the title or current registration and the **Private Purchase Order** — completed and signed by the seller prior to loan closing. In Illinois, a Power of Attorney form must be completed if the vehicle you are purchasing is currently financed. Please contact a member of our team to obtain a copy of this form.

## Seller Information *(Anyone who is currently on the title will need to sign CEFCU documents.)*

|  |  |  |
|--|--|--|
| <b>Name(s)</b><br><i>Exactly as name(s)<br/>on title</i> |  |  |
| <b>Address(es)</b>                                       |  |  |
| <b>Phone Number(s)</b>                                   |  |  |
| <b>Signature(s)</b>                                      |  |  |

## Vehicle Information

|                      |  |  |              |
|----------------------|--|--|--------------|
| <b>Year</b>          | <b>Make</b>                                | <b>Model</b>                                     | <b>Type</b>  |
|                      |  |  |              |
| <b>Exact Mileage</b> | <b>Vehicle Identification Number (VIN)</b> | <b>Cylinders</b>                                 | <b>Color</b> |
|                      |  |  |              |
| <b>County</b>        | <b>Agreed-upon Price</b>                   | <b>Clear Title</b>                               |              |
|                      |  | <b>Yes</b>                                       | <b>No</b>    |
|                      |  | <i>If no, please complete Lender Information</i> |              |

## Lender Information

|                                     |                              |
|-------------------------------------|------------------------------|
| Lender Name _____                   | Lender Phone Number _____    |
| Lender Address to Send Payoff _____ |                              |
| Account Number _____                | Copy of Title Faxed to _____ |
| 20-Day Payoff \$ _____              | Interest Per Day _____       |

## Buyer Information *(If transferring plates from your current vehicle, we need a copy of the current registration card.)*

|                                   |  |  |
|-----------------------------------|--|--|
| <b>Name(s)</b>                    |  |  |
| <b>Driver's License Number(s)</b> |  |  |
| <b>Account Number(s)/Suffix</b>   |  |  |